



Lincolnwood PTA  
6950 E Prairie Rd.  
Lincolnwood, IL 60712  
www.sd74.org/domain/217  
sd74lincolnwoodpta@gmail.com  
PH: 847-675-8234

**LINCOLNWOOD PTA**  
**GENERAL MEETING MINUTES**  
November 14th, 2017 at 3:45pm  
Rutledge Hall Library

**PTA Mission:**

To make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

**Executive Board Members:**

Courtney Tucker, President; Lisa Spector, Executive Vice President; Atour Sargon, First Vice President; Shamaila Habeebuddin; Secretary; Al Kolovic, Treasurer

**I. Attendees:** See attached sign-in sheet.

**Items:**

1. **Call to order/Pledge of Allegiance** (3:45 p.m.)
2. **Approval of Minutes**  
Motion to approve October 17, 2017 meeting minutes made by Atour Sargon and seconded by Stephanie Santander.
3. **Communication from Board Members**
  - a. **President's Report**  
Halloween party- bingo prizes got all RH students excited;  
Book Fair made record sales.
  - b. **Treasurer's Report-**  
Money Coming in: Libanais: \$240.32; Membership Dues: \$60  
Expenditures: \$39.95 quickbooks  
Membership: \$ 1,480.50 to the Illinois PTA
4. **Communication from Administration**
  - a. **Lincoln Hall Report**  
Veteran's day assembly had 10-14 veterans;  
Variety show;  
Parent/teacher conferences- November 14 and November 16, 2017;  
Spring Musical announced- Beauty and Beast.
  - b. **Rutledge Hall Report**  
Wellness Day will be on November 17, 2017;  
Veteran's Day assembly had 8-9 veterans;

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***When YOU get involved, the child who benefits most is your own!***

- Parent/teacher conferences are on November 29-30, 2017.
- c. **Todd Hall Report**  
Each class celebrated Veteran's Day  
Clifford the big red dog made appearances to promote Book Fair  
Family reading night play "Alice in Wonderland" was well attended and enjoyed
  - d. **District 74 Report**  
Lincoln Hall community event had around 100 guests  
First trimester ends on November 17, 2017
5. **Communication from Committee Chairpersons**
- a. **Spirit Wear Committee Report**- Website launched and a flyer will be sent out to promote buying spirit wear for holiday gifts
  - b. **Fundraising/Dinner Night Committee Report**-
    - i. October- Chipotle donated 50% of sales, \$325.18 earned;
    - ii. November- Lou Malnati's fundraiser will be on 11/27/17.
  - c. **Bylaws Committee Report**- approval of bylaws- motioned by Lisa Spector and seconded by Shamaila Habeebuddin.
  - d. **Book Fair Committee Report**- Book Fair sales brought in \$15,395.89 without online sales. Nine hundred Scholastic dollars were used to purchase books for our school libraries; Book Fair committee proposed to do a split and take out \$2,000 of profits in cash and \$3,697.95 in Scholastic dollars for items that can be purchased for teacher grants- Motioned by Stephanie Santander and seconded by Atour Sargon.
  - e. **School Supply Committee Report**- SchoolKidz has fulfilled all items as of 11/14/17; Moving forward PTA will be using Shane's Office products for school supply kits.
6. **Unfinished Business:**  
No unfinished business.
7. **New Business**
- a. Holiday Party- waiting on decision from the district on dates and snacks.
  - b. Bingo night- TBA
8. **Announcements**- Next meeting is Tuesday, December 12, 2017 at 6:30 p.m. at Rutledge Hall.
9. **Comments/Suggestions Open to Floor**
10. **Adjournment** -  
Motion to Adjourn:Stephanie Santander Seconded by:Lisa Spector Time: 4:05 p.m.

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