



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
WEDNESDAY, JUNE 1, 2022 AT **7:30 PM**

BOARD OF EDUCATION  
Kevin Daly, *President*  
Elaina Geraghty, *Vice President*  
John P. Vranas, *Secretary*  
Myra A. Foutris  
Jay Oleniczak  
Rupal Shah Mandal  
Peter D. Theodore

ADMINISTRATION  
Dr. Kimberly A. Nasshan, *Superintendent of Schools*  
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, to be held in the Lincoln Hall Auditorium  
6855 North Crawford  
Lincolnwood, IL 60712,  
on Wednesday, June 1, 2022.*

**Bill Reviewers for this Month:** Peter D. Theodore and John P. Vranas

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - **(7:30 p.m.)**

- Kevin Daly
- Myra A. Foutris
- Elaina Geraghty
- Jay Oleniczak
- Rupal Shah Mandal
- Peter D. Theodore
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- |  |   |
|--|---|
| <input type="checkbox"/> Dr. Kimberly A. Nasshan | <input type="checkbox"/> Dr. Dominick Lupio |
| <input type="checkbox"/> Dr. David L. Russo      | <input type="checkbox"/> Mark Atkinson      |
| <input type="checkbox"/> Courtney Whited         | <input type="checkbox"/> Chris Harmon       |
| <input type="checkbox"/> Jennifer Ruttkay        | <input type="checkbox"/> Erin Curry         |
| <input type="checkbox"/> Kristine Vandenbroek    | <input type="checkbox"/> Jordan Stephen     |
| <input type="checkbox"/> Renee Tolnai            |   |

2. AUDIENCE TO VISITORS

3. DISTRICT RECOGNITIONS

- a. Honoring Lincolnwood School District 74 Retirees: Virginia Coleman Kilgallon, Tracy Quilici, Steve Salski
- b. National Spanish Exam Awards: 7th Grade: Jonathan B., Lexi C., Mateo K.  
8th Grade: Raffaella F., Adrian G., Mia L. presented by 7th Grade Spanish Teacher Michelle Lange Gad
- c. Solar Panel Project Finalists: Mimi A., Mateo C., Penelope H., Yusra J., Ellie K., Mia L., Salwa M., Rinya S., Diya P., Sarah P., presented by 7th Grade STEM Teacher Steve Gerber
- d. John Cahill Community Service Scholarship Recipients

4. BOARD WILL ADJOURN SINE DIE FOR THE PURPOSE OF RE-ORGANIZATION

Rationale: The Lincolnwood School District 74 Board of Education must make a motion to adjourn into Sine Die for the purpose of reorganization.

**Recommended Motion: I move that Lincolnwood School District 74 Board of Education adjourn into Sine Die for the purpose of Board of Education reorganization.**

Motion by Member: \_\_\_\_\_ Seconded by member: \_\_\_\_\_

- a. Election of President Pro-Tem and Secretary Pro-Tem: Board Members (See Policies 2:210 and 2:110)  
Rationale: The Lincolnwood School District 74 Board of Education adheres to Board Policies 2:210 and 2:110.

**Recommended Motion: I move that Dr. Kimberly A. Nasshan be appointed as President Pro-Tem and Renee Tolnai be appointed Secretary Pro-Tem for the purpose of conducting the election of School Board President.**

Motion by Member: \_\_\_\_\_ Seconded by member: \_\_\_\_\_

**President Pro-Tem:** "The motion was made by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_. All in favor say "Aye"; those opposed say "No."

- 5. CALL TO ORDER: Dr. Kimberly A. Nasshan

- 6. RE-ORGANIZATION/OATH OF OFFICE: Dr. Kimberly A. Nasshan

- a. Oath of Office for Continuing Board of Education Members (See Policy 2:80)  
**President Pro-Tem:** Leads the continuing Board of Education members in the Oath of Office.

- b. Length of the Term for Board Officers (See Policy 2:110)  
**President Pro-Tem:** "The next item is to determine the length of the term of office for Board officers. The School Code sets the term of office at two years unless the Board chooses to make it one year. (The District's past practice has been to establish the Term of Office for one year.) Is there a motion?"

**Recommended Motion: I move that the Lincolnwood School District 74 term of office for Board officers be established for \_\_\_\_\_ year/s."**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**President Pro-Tem:** "The motion was made by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_ that the term of office for Board officers be established for \_\_\_\_\_ year/s. All in favor say "Aye"; those opposed say "No." The term of office for Board officers will be \_\_\_\_\_ year/s.

- c. Nominations for and Election of Board President (See Policy 2:110)  
**President Pro-Tem:** "Nominations are now in order for the office of PRESIDENT".

**Any Board Member:** "I nominate \_\_\_\_\_ for PRESIDENT." (Motion by Member: \_\_\_\_\_)

**Any Other Board Member:** "Second" (Seconded by Member: \_\_\_\_\_)

**President Pro-Tem:** "Member \_\_\_\_\_ is nominated for PRESIDENT. Are there any other nominations for the office of President?"

**President Pro-Tem:** "If there are no further nominations ..... nominations for the office of President are closed."

*(Note: A motion to reopen nominations may be adopted by the majority vote.)*

**President Pro-Tem:** "The motion was made by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_. All in favor say "Aye"; those opposed say "No." " The Board has elected \_\_\_\_\_ as PRESIDENT."

*The newly elected PRESIDENT immediately assumes the chair and conducts the election of other Board officer/s.*

7. RE-ORGANIZATION CONTINUED: Newly Elected President

a. Nominations For and Election of Board Vice President and Secretary (See Policy 2:210)

**Newly Elected Board President:** "Nominations are now in order for the office of VICE PRESIDENT"

**Any Board Member:** "I nominate \_\_\_\_\_ for VICE PRESIDENT". (Motion by Member: \_\_\_\_\_)

**Any Other Board Member:** "Second" (Seconded by Member: \_\_\_\_\_)

**Newly Elected Board President:** "Member \_\_\_\_\_ is nominated for VICE PRESIDENT. Are there any other nominations for this office?"

**Newly Elected Board President:** "If there are no further nominations .....nominations are closed."

*(Note: A motion to reopen nominations may be adopted by majority vote.)*

**Newly Elected Board President:** "The motion was made by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_. All in favor say "Aye"; those opposed say "No." " The Board has elected \_\_\_\_\_ as VICE PRESIDENT."

**Note:** *The newly elected VICE PRESIDENT immediately assumes the chair.*

**Newly Elected Board President:** "Nominations are now in order for the office of SECRETARY"

**Any Board Member:** "I nominate \_\_\_\_\_ for SECRETARY." (Motion by Member: \_\_\_\_\_)

**Any Other Board Member:** "Second" (Seconded by Member: \_\_\_\_\_)

**Newly Elected Board President:** "Member \_\_\_\_\_ is nominated for SECRETARY. Are there any other nominations for this office?"

**Newly Elected Board President:** "If there are no further nominations .....nominations are closed."

*(Note: A motion to reopen nominations may be adopted by majority vote.)*

**Newly Elected Board President:** "The motion was made by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_. All in favor say "Aye"; those opposed say "No." " The Board has elected \_\_\_\_\_ as SECRETARY."

**Note:** *The newly elected SECRETARY immediately assumes the chair.*

8. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that

item from the Consent Agenda.)

- a. APPROVAL OF MINUTES
  - I. Regular Board Meeting Minutes - **MAY 5, 2022**
  - II. Regular Board Meeting - Closed Session Minutes - **MAY 5, 2022**
  
- b. EMPLOYMENT MATTERS
  - I. Personnel Report
  - II. New Employment
    - 1. **Carla Spinelli**, Special Education Teacher, Rutledge Hall, effective August 22, 2022, Class 3, Level 9, \$74,616
  
- c. Policy
  - I. Consent Only - Policies Excluded from 1st Reading for Approval\*  
\*These policies are excluded from 1st Reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.
    - 1. 7:30 Student Assignment
    - 2. 5:130 (Discussion from Finance Committee Meeting)
    - 3. 3:70 Succession Plan
    - 4. 5:70 Religious Holidays
    - 5. 6:70 Teaching About Religions
    - 6. 5:110 Recognition for Service
    - 7. 5:140 Solicitations By or From Staff
    - 8. 5:240 Suspension
    - 9. 6:330 Achievement and Awards
  
- d. Set Time/Dates for Board of Education Meetings  
The Lincolnwood School District 74 Board of Education must set dates and times for the Regular meetings of the Board of Education as required in Policy 2:210. The remaining dates for the 2022 Board of Education meetings have been set and are listed below as a reminder. All meetings begin at 7:30 p.m. unless otherwise noted. Please see the District website for further information: [sd74.org](http://sd74.org).  
  
**Remaining 2022 Regular Board Meeting Dates/Location:**  
June 23, 2022 Lincoln Hall Auditorium  
August 4, 2022 Village Hall  
September 1, 2022 Village Hall  
October 6, 2022 Lincoln Hall Auditorium  
November 3, 2022 Village Hall  
December 1, 2022 Village Hall
  
- e. Administrator Contracts  
The Lincolnwood School District 74 Board of Education approves all Administrator Contracts.  
Approval of Employment Contract for:  
\*Aliaa Kamara-Ibrahim, Principal Rutledge Hall  
\*Kristine Vandebroek, Director of Community Relations
  
- f. Tracers Subscription 22-23  
The Finance Committee concurs with the Administration to recommend that the Board of Education approve this Proposal from Tracers for residence verification database in the amount of \$39 per month.
  
- g. 22-23 Renewal Neptune Navigate for Schools/Educate – Level 2 Subscription

The Finance Committee concurs with the Administration to recommend that the Board of Education approve a one-year subscription to Neptune Navigate for Schools/Educate - Level 2 in the amount of \$1,750 from August 5, 2022 to August 4, 2023.

- h. 2022-2023 Annual Renewal of Achieve3000 License at Lincoln Hall (Formerly Actively Learn)  
The Finance Committee concurs with the Administration that the Board of Education renew the Achieve3000 license at Lincoln Hall for the amount of \$5,780 for the 2022-2023 school year.
- i. Discovery Education, Inc. K-8 Streaming License for 2022-2023  
The Finance Committee concurs with the Administration to recommend that the Board of Education renew the Discovery Education, Inc. K-8 Streaming License for all schools within the District in the amount of \$7,095 for the 2022-2023 school year.
- j. Renewal of Jamf Software LLC Contract for the 2022-23 School Year  
The Finance Committee concurs with the Administration to recommend to the Board of Education to renew the Jamf Software LLC Quote in the amount of \$9,583 for services between May 24, 2022 and May 23, 2023.
- k. Renewal of Schoology Learning Management System Subscription for the 2022-2023 School Year  
The Finance Committee concurs with the Administration that the Board of Education accept this Agreement from Schoology Learning Management System in the amount of \$4,539.93 from July 1, 2022 to June 30, 2023.
- l. Renewal of Seesaw Learning, Inc for Schools for Todd Hall for 2022-2023  
The Finance Committee concurs with the Administration that the Board of Education accept the Seesaw Learning, Inc license for Seesaw for Schools in the amount of \$2,400 for the 2022-2023 school year.
- m. Newsela Essentials Renewal 2022-2023  
The Finance Committee concurs with the Administration to recommend to the Board of Education to approve this Customer Agreement from Newsela for Newsela Essentials in the amount of \$9,600 from August 6, 2022 to August 5, 2023.

Rationale: As part of the Regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Kevin Daly**
- b. IASB (Illinois Association of School Boards): **Elaina Geraghty/Myra A. Foutris**
- c. Finance Committee: **Peter D. Theodore/Jay Oleniczak**
- d. Facilities Committee: **John P. Vranas/Elaina Geraghty**
- e. Policy Committee: **Rupal Shah Mandal/Myra A. Foutris**
  - i. 1st Reading by the Lincolnwood School District 74 Board of Education
    - 1. 7:290 Suicide and Depression Awareness and Prevention

f. President's Report: **Kevin Daly**

12. COMMUNICATION TO THE BOARD OF EDUCATION

- a. LTA (Lincolnwood Teacher Association): **Travis DuPriest/Stacy Panoutsos (Co-Presidents)**
- b. LSSU (Lincolnwood Support Staff Union): **Tammer Gad (President)**

13. ADMINISTRATIVE REPORTS

- a. Superintendent's Report: **Dr. Kimberly A. Nasshan**
  - I. INFORMATION/DISCUSSION: District Updates
- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. David L. Russo**
  - I. INFORMATION/DISCUSSION: Curriculum Department Update
- c. Business and Operations, Business Manager/CSBO: **Courtney Whited**
  - I. INFORMATION/DISCUSSION: Finance Report - **MARCH 2022**
  - II. INFORMATION/DISCUSSION/ACTION: Resolution Authorizing the Transfer of Interest Income  
Rationale: The Lincolnwood School District 74 Board of Education must approve all Resolutions.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Resolution Authorizing the Transfer of Interest Income in the amount of \$65,000 from the Educational Fund to the Tort Fund.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- III. INFORMATION/ACTION: Bills Payable in the Amount of \$987,669.74  
**Bills reviewed this month by: Peter D. Theodore and John P. Vranas**  
Rationale: The Board of Education routinely reviews and approves invoices and bills.

**Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$987,669.74.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

14. AUDIENCE TO VISITORS

15. RECESS INTO CLOSED SESSION

I move that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purposes of: **5 ILCS 120/2(c)(1), amended by P.A. 101-459 - Personnel and 5 ILCS 120/2(c)(2) - Collective Negotiating.**

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

16. ADJOURNMENT

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Dr. Kimberly A. Nasshan, Superintendent of Schools**

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe*

*and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*