

LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING AGENDA
TUESDAY, AUGUST 17, 2021 AT **6:00 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Rupal Shah Mandal
Peter D. Theodore

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, August 17, 2021.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Elaina Geraghty (BOE), Co-Chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **JULY 20, 2021**

Motion by member: _____ Seconded by: _____

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. INFORMATION/DISCUSSION: StudioGC architecture+interiors Project(s) Update

5. OLD BUSINESS

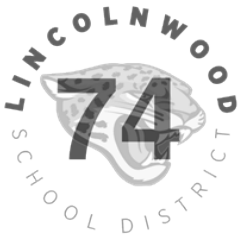
6. NEW BUSINESS

7. ADJOURNMENT

Motion by Member: _____ Seconded by: _____

Dr. Kimberly A. Nasshan, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
TUESDAY, JULY 20, 2021 AT **6:00 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Rupal Shah Mandal
Peter D. Theodore

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, was held in the Marvin Garlich Administration Building
6950 N. East Prairie Road, Lincolnwood, Illinois 60712,
with ZOOM Video Conferencing available for public participation on Tuesday, July 20, 2021*

1. CALL TO ORDER/ROLL CALL

Chairman Vranas called the Facilities Committee meeting to order at 6:02 p.m

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Elaina Geraghty (BOE), Co-Chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Emily McCall, Community Member
Zade Tagani, Community Member

OTHER BOARD MEMBERS PRESENT

Scott L. Anderson (BOE)

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO (via Zoom)

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **JUNE 8, 2021**

A motion was made, seconded and passed to approve the June 8, 2021 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors
 - a. StudioGC architecture+interiors Project(s) Update
 1. Rutledge Hall Stairwell Flooring: The work began in June. Most of the landings are complete with a material shipment due next week. Estimated completion at the beginning of August.
 2. Todd Hall Roofing: This project is underway and on schedule.
 3. Rutledge Hall Library Classrooms: The walls and lighting are complete and ready for paint and flooring. President Anderson noted that the work sites are very clean, contractors are being very respectful of existing space. Athi Toufexis, StudioGC, provided samples of epoxy flooring solutions, limited color options are available nationwide. To maintain consistency in the STEM spaces Districtwide, the Committee chose to use an epoxy floor finish, color: Lake Louie and wall base color: Charcoal. The Committee directed the Administration to have a window placed in the STEM closet door. Athi described conditions necessitating the use of contingency funds.
 4. Todd Hall and Rutledge Hall Fire Alarm Update: This is an ongoing project since FY21. Completion estimated for the end of July. Athi, explained to the Committee why some of the contingency funds related to the project had been spent.
 5. Todd Hall and Rutledge Hall Door Project: The masonry is nearly complete, soffits, frames and all doors on site. This project is estimated to be completed August 6th. Athi Toufexis, StudioGC, explained the uses of the contingency dollars associated with the project. The Committee inquired about the return to Todd Hall for CCDC. The District will coordinate the walkthrough date so the necessary inspections can take place for their return.
 6. Todd Hall Grades 1-2 Playground: Waiting on shipping dates for the equipment.
Rutledge Hall Grades 5 and Specials Furniture: Furniture delivery expected July 27th. Some staff related items are scheduled to arrive in September. Furniture has been allocated for the new classroom spaces.
 - b. Rutledge Hall Window Film Location
Athi Toufexis, StudioGC, presented a sample of the window film and where the window film would be located. The Committee approved the sample.
 - c. Todd Hall PreK Doors
Athi Toufexis, StudioGC, presented the paint color options for the wall adjacent to the new classroom doors at Todd Hall in the PreK corridor. The Committee chose the blue wall option.
 - d. Rutledge Hall Gate/STEM Paint
Athi Toufexis, StudioGC, presented the color scheme of the classrooms throughout Rutledge Hall. The Committee chose the standard color scheme for the Rutledge Hall Library project.
 - e. IMEG's Analysis of the HVAC Piping in Lincoln Hall
Courtney Whited, Business Manager/CSBO explained that pumps 3 and 4 would benefit from larger pipes and variable frequency drives so the system does not have to run so high. The Committee directed the District to purchase the equipment and seek proposals for the installation. Athi will look into the lead time on materials and determine which school break might allow for the work to be completed.
 - f. Lock Cores and Keys for Todd Hall

Courtney Whited, Business Manager/CSBO explained the rationale for choosing this vendor and described the scope of the work. The committee directed the Administration to seek a greater refund from the general contractor on the original proposal.

A motion was made, seconded and passed that the Facilities Committee concur with the Administration's recommendation to approve the quote from Anderson Lock for lock and key services in the amount of \$11,314.72 to be completed before August 20, 2021.

5. OLD BUSINESS
None

6. NEW BUSINESS

a. Extension from Electric Supplier, IGS

A motion was made, seconded and passed that the Facilities Committee concur with the Administration's recommendation to the Board of Education to approve the 30-month extension proposed by IGS so long as the pricing rate maintains a level at or below the current \$0.0582/kWh at the time of the August 5, 2021 Board of Education meeting.

7. District Facilities Update

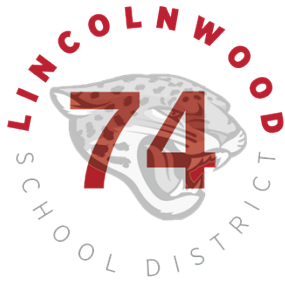
Courtney Whited, Business Manager/CSBO, explained the Village of Lincolnwood construction related to Street Storage- Stage 2 that may impact bus routes. The Committee directed the Administration to ensure the water main issue outside of Rutledge is completed by the Village of Lincolnwood prior to the start of school.

8. ADJOURNMENT.

A motion was made, seconded and passed to adjourn the Facilities Committee meeting at 6:55 p.m. The next Facilities Committee meeting will be held Tuesday, August 17, 2021 at 6:00 p.m. The public is welcome.

John P. Vranas, Chairman

Elaina Geraghty, Member



Facilities Committee Meeting

DATE: August 17, 2021

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with
Athi Toufexis, Principal, StudioGC architecture+interiors

Recommended for:

- Action
- Discussion
- Information

Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

***Rutledge Hall Stairwell Flooring**

Installed all tactile warnings

Stair treads installed

Should be complete by August 17's Facilities Committee meeting

Current blue wall paint color will become "Rutledge Hall green" to compliment the blue railing

***Todd Hall Roofing**

Warranty work was in an area that was discovered to be on the scheduled work side so it was fixed

Should be complete by August 17's Facilities Committee meeting

Garlabrite roof coating application scheduled for October 11-12

***Rutledge Hall Library Classrooms**

Cleaning took place the week of August 9

Epoxy floor should be cured by the August 17 meeting

Operable partition anticipated to arrive on August 18

***Todd Hall and Rutledge Hall Fire Alarm Updates**

Duct detector work concluding week of August 9

Anticipated to be completed by the August 17 Facilities Committee meeting

***Todd Hall and Rutledge Hall Door Project**

Work continues on:

- Main entrance doors at Todd Hall

- Exterior transom glass above all exterior doors

- Permanent classroom exterior door cores

Substantial completion date was contracted as August 6; Delays have been due to material shortages

Door Core/Hardware credit

***Todd Hall Grades 1-2 Playground**

Sub-base is prepared

Concrete and landscaping work is in progress

Equipment anticipated to arrive mid-September

Stuckey will return to pour footings when the equipment is on campus

Rutledge Hall Grade 5 and Specials Furniture

Classroom furniture arrived and was assembled

IFB working through punch list tasks (book bins missing, chair leg colors, etc.)

Staff lecterns and lounge furniture is scheduled to arrive early September

***ROE Occupancy Walk-Thrus for all projects, except the playground, took place on August 13**

HVAC Pumps at Lincoln Hall

IMEG provided recommended manufacturer for pumps

Rutledge Hall IDF Door Window

Existing door and frame are 90-minute rated; Windows may not be cut into fire-rated doors

District to procure new rated door with glazing

Lead times are lengthy

Todd Hall Drinking Fountain in the CCDC Wing

The drinking fountain has been installed and is fully functional

School Maintenance Project Grant

The District applied for and was awarded \$50,000 from this grant in FY20 for fire alarm work at Todd Hall and Rutledge Hall. Administration plans on applying again for an upcoming project.

Digitization of Architectural Drawings

The first collection of drawings have been scanned, and Cross-Rhodes is currently working on combining and renaming the files. They hope to have them finished by the end of August as planned. The next batch of drawings will then go to Cross-Rhodes for digitization.