



LINCOLNWOOD SCHOOL
DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting
AGENDA
Tuesday, May 16, 2023 at **6:00**
PM

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, May 16, 2023.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

The April 18, 2023 Facilities Committee meeting was canceled due to a light agenda.

1. CALL TO ORDER/ROLL CALL
FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Rupal Shah Mandal (BOE), Co-Chair
Myra A. Foutris (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

- a. Facilities Committee Meeting Minutes - **MARCH 21, 2023**

3

Motion by member: _____ Seconded by: _____

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

- a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s)
Update

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- I. Murphy Construction Concrete Foundation Work
II. Drain Tiles for Field Area North of Rutledge Hall
III. Southwest Athletic Field's Slope Discussion

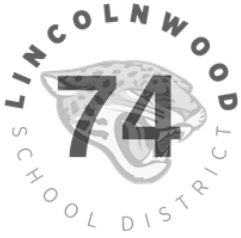
- b. Lincoln Hall's Mechanized Basketball Hoops

- c. District Recognition Discussion
- d. District Branding Discussion
- 5. OLD BUSINESS
 - a. Tractor Purchase and Trade-In
 - b. Window Treatments for Rutledge Hall's First Floor
- 6. NEW BUSINESS
 - a. Village of Lincolnwood Intergovernmental Agreement (IGA) – Traffic and Parking Enforcement
- 7. INFORMATION/DISCUSSION: District Facilities Update
 - a. Aside from the alligator spring rider, all the playground equipment arrived. Work on three playgrounds will occur this summer with Murphy Construction assigned to concrete foundations and the installation as an allowance authorization under the Summer 2023 General Work contract with Bear Construction
 - b. Contour will be addressing the bare landscape areas on the southern/front perimeter areas of Rutledge Hall where thick shrubbery was removed last autumn.
 - c. The Building & Grounds team will be working on replacing some sprinkler heads in the campus fields this summer, as cited on the SD74 Master Facilities Plan. There may need to be a location adjustment relative to the sprinkler system near the PreK playground installation.
 - d. LBSA submitted a request to waive FY23 Facilities Rental Fees. This matter will appear on the May 18, 2023 Finance Committee meeting agenda.
 - e. Lincolnwood Public Library requested use of the Rutledge Hall parking lot from 4:00 - 6:30 p.m. on Friday, June 2, 2023 to support their Summer Reading Kickoff event.
- 8. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting minutes
Tuesday, March 21, 2023 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, March 21, 2023.

FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas (BOE) Chair (*arrived at 6:13 p.m.*)
Elaina Geraghty (BOE), Co-chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

1. CALL TO ORDER/ROLL CALL

Co-Chair Geraghty called the Facilities Committee meeting to order at 6:02 p.m.

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **FEBRUARY 21, 2023**

A motion was made, seconded and passed to approve the February 21, 2023 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC Project(s) Update

l. In an effort to obtain Bid Approvals from the Board of Education in Autumn 2023, the Administration sought direction from the Facilities Committee and StudioGC relative to Summer 2023 Construction Projects. The current version of the SD74 Master Facilities Plan was reviewed. The Committee preferred to delay the Todd Hall courtyard and Lincoln Hall Plaza projects until summer 2024.

b. Todd Hall's PreK and Kindergarten Classroom Furniture

Athi Toufexis presented the proposals for Todd Hall's PreK and Kindergarten Classroom Furniture. The new NTDSE satellite classroom was included for a total of 10 classrooms.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept the quotes from KI and IFB for PreK and Kindergarten furniture in the total amount of \$65 892.19 to be installed during the summer of 2023.

c. Rutledge Hall's Library & Grades 4-5 Reading Nook Furniture

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept the quotes from Henricksen, KI and Bradford for Rutledge Hall furniture in the total amount of \$173,949.36 to be installed during the summer of 2023.

d. 2023 Site Work Bid Results (Todd Hall Courtyard & Lincoln Hall Plaza)

Athi Toufexis explained that only one bid was received for this project. Athi discussed a significant part of the cost increase was due to the fact that this is a courtyard project, which required increased costs of labor and material delivery. The estimated cost of this project was approximately \$650,000 and the bid came in as a \$1.3 million. The Committee discussed putting off the project and the possibility of future increased costs.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to reject the bid for the 2023 Site Work (Todd Hall Courtyard & Lincoln Hall Plaza) from BEAR Construction.

e. Window Treatment Bid Results

Courtney Whited presented the Window Treatment Bid Results. Only one bid was received, and it was \$13,000 more than estimated. Reference calls were made, and some customers indicated Tiles in Style subcontracted the work instead of performing it themselves. In a follow-up conversation with Tiles in Style LLC DBA Taza Construction revealed that they quoted a different product, not an exact match to existing shades. The Administration asked for permission to move forward with the company that installed roller shades in Todd Hall a few years ago if the cost will be less than \$10,000. The Committee directed Administration to proceed without Board of Education approval as long as the quote for Todd Hall comes in under \$10,000.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to reject the bid in the amount of \$73,000 from Tiles in Style LLC DBA Taza Construction for Todd Hall and Rutledge Hall Window Treatments.

5. OLD BUSINESS

Tree of Heaven update - Bartlett Tree Experts' evaluation stated that the tree is rotting on the inside. Bartlett's quote for the removal was approximately \$7,200 and Progressive Tree Service's quote was \$1,430. The Committee concurred with the Administration's decision to use Progressive Tree Service for the tree removal.

6. NEW BUSINESS

a. Village of Lincolnwood Intergovernmental Agreement (IGA)

Dr. David L. Russo, Superintendent of Schools, presented the Village of Lincolnwood Intergovernmental Agreement (IGA). David summarized the use of Facilities outlined by the IGA. The Village required one additional change from the Draft moving back the use of the Todd Hall Gym until 10:00 p.m.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the Intergovernmental Agreement as amended between Lincolnwood School District 74 and the Village of Lincolnwood from April 6, 2023 to August 31, 2027.

The Committee also directed the Administration to have Legal Counsel vet a proposed IGA regarding traffic enforcement that the Committee will take up for consideration at a future meeting.

7. District Facilities Update

a. Todd Hall and Rutledge Hall Cafeterias - Lowery McDonnell & Mitchell

Lowery McDonnell & Mitchell will be onsite March 31, 2023 to complete the missing piece installation and adjust brackets to prevent bolts from breaking.

b. Kathak Dance Organization - Facilities Rental

Courtney Whited provided an auditorium tour to a Kathak dance organization in anticipation of an April 15th rental. The District is awaiting final paperwork on the request.

c. Magnetic Closure was Installed on the CCDC Office Door

The magnetic closure was installed on the CCDC office door in Todd Hall.

Committee Member McCall asked Administration if parents would be able to decorate the staff lounges on the Friday evening before Teacher Appreciation Week. This request was granted.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:03 p.m.

The next Facilities Committee meeting will be held Tuesday, April 18, 2023 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Elaina Geraghty, Co-chair



Facilities Committee Meeting

DATE: May 16, 2023

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with
Athi Toufexis, Principal, StudioGC architecture+interiors

Recommended for:

- Action
- Discussion
- Information

Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. Murphy Construction will be performing concrete foundation work for the three playgrounds that were originally scheduled for Summer 2022. Administration requested a small patch of additional concrete leading to the Rutledge Hall playground due to frequent student foot traffic wearing out the grass. (Photo to the Right)



2. Drain tiles for field area north of Rutledge Hall
(Photo to the Right)

3. Southwest Athletic Field's Slope Discussion

