



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING AGENDA
TUESDAY, AUGUST 16, 2022 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, August 16, 2022.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Elaina Geraghty (BOE), Co-Chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

- a. Facilities Committee Meeting Minutes - **JULY 19, 2022**

3

Motion by member: _____ Seconded by: _____

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

- a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) Update

7

- I. Sitework/Murphy Update
1. Paving/Striping
 2. Fencing
 3. Bollards
 4. Parking Lot Trees

5. Rutledge Hall Playground
6. Parking Lot Lighting
7. Running Track & New Track Signage

II. General Work/FH Paschen Update

1. Pumps/VFDs
2. Rooftop Units
3. Breakers/Pressure Switches
4. Emergency Lights/Exit Signs
5. Grounding
6. RH STEM Privacy Film
7. Gutter Repair

III. Rutledge Hall Specials Furniture

IV. Solar Panels

V. Projects Impacted by Supply Chain Delays

1. Todd Hall and Rutledge Hall Cafeteria Tables
2. Rutledge Hall Elevator Modernization
3. PreK, East Prairie and CCDC Playgrounds

b. Summer 2023 Roofing and Tuckpointing Projects

5. OLD BUSINESS

6. NEW BUSINESS

- a. Snow Removal Contract with Contour Landscaping, Inc.

7. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
TUESDAY, JULY 19, 2022 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, President
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ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
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Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, July 19, 2022.

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:00 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas (BOE) Chair
Elaina Geraghty (BOE), Co-chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, Studio GC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **JUNE 7, 2022**

A motion was made, seconded and passed to approve the June 7, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC

a. StudioGC Project(s) Update

- I. General Work (FH Paschen)
 - Glazing complete at Todd Hall
 - Emergency lights and exit sign replacement in progress
 - RTUs are anticipated to ship the week of July 11th
 - Crane pick scheduled for July 21st to lift the rooftop units to Todd Hall & Rutledge Hall
 - VFD & pump installation at Lincoln Hall is awaiting delivery
 - Todd Hall 2.5" valve is discontinued but Westside Mechanical has acquired one
 - Privacy window film for the Rutledge Hall STEM classroom. The Committee recommended adding the privacy film to the Rutledge Hall STEM classroom windows for under \$10,000

- II. Sitework (Murphy)
 - Track completed and striped; ready for use since June 29th
 - Obstacles: stone workers' strike. Murphy is looking for an alternate base material and asphalt
 - Todd Hall bus loop has the initial asphalt binding layer; final layer occurs with the lot. Murphy determined that there are areas of the new parking lot site that will need additional base material. This budget impact requires an addendum of \$46,339 but \$38,244 of this cost will come out of the contingency. Overall, this will cost an additional \$8,095 over the contingency. Administration is recommending approval of the contract for the overage to not exceed \$15,000 over the contingency.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve an authorization allowance to Murphy Construction not to exceed \$15,000 over the contingency.

- III. Sitework Playground Equipment (Various)
 - Burke equipment was delivered in June; to be installed in summer 2023 at East Prairie playground
 - Team Reil equipment shipping December 29th
 - NuToys Equipment: delivered end of June; Rutledge Hall installation anticipated towards end of July with pricing forthcoming from Murphy as part of the contingency overage
 - NuToys Surfacing: the Rutledge Hall poured-in-place will be done this summer and the other three areas will be delayed until next summer for an additional cost of \$358 to delay one year

IV. Cafeteria Tables

Installation of the Cafeteria Tables is scheduled for August 16th. If the tables do not arrive by August 11th, the District will have to postpone installation. The company will have to incur the storage cost until they are able to install the tables.

V. Rutledge Hall Elevator Modernization

The elevators have passed the annual inspection and TKE is doing monthly inspections. The modernization is scheduled for December.

VI. Pratt Avenue Parking Lot/Driveway Sealcoating

The Pratt Avenue Parking Lot sealcoating and striping was completed June 9th.

VII. Rutledge Hall Specials Furniture

The furniture is on schedule to be delivered at the end of July and early August. Installation is scheduled for the first week in August.

b) Fencing for Todd Hall Parking Lot Areas

Athi Toufexis, Studio GC, presented the Bid results for the Fencing for Todd Hall Parking Lot Areas. A Steel option and an Aluminum option were provided. Administration is making a recommendation for the Aluminum option given that the Aluminum has a 20-year warranty and the Steel only 15-year warranty with a greater cost. The Committee asked why there will be a fence between the bollards rather than behind. Athi explained that there is a water main in the area and there is limited room.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the Todd Hall Fencing Base Bid #2 with Aluminum from Action Fence in the amount of \$61,780.

c) Grade 3 Reading Nook Rocking Chairs and Mobile Bookshelves

David provided background on the request of classroom shelving and rocking chairs for third grade. This would make the classrooms more consistent with furniture that was present pre-pandemic, and if approved, would begin a multiyear phase in for this furniture at Rutledge Hall. The committee recommended Natural Oak wood finish color and Shale for the seat cushion.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the purchase of Grade 3 rocking chairs and bookshelves from Library Furniture International in the amount of \$8,949.

d) Lincolnwood Baseball & Softball Association Batting Cage Usage in Gymnasium

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the Shared Use Agreement with the Lincolnwood Baseball & Softball Association.

5. OLD BUSINESS

6. NEW BUSINESS

7. District Facilities Update

- a) The Village of Lincolnwood shared plans for summer construction that will impact roadways. Administration provided the information to First Student in preparation for transportation services beginning in August.
- b) \$4,800 of the \$25,000 contingency was authorized for FH Paschen to install fourteen (14) emergency lights that were not included in the count documented in the 2016 Health Life Safety survey.
- c) Lincolnwood Baseball & Softball Association requested August 15 - October 9 use of the outdoor fields. MON-THU 5 p.m.- 8 p.m., SUN 2 p.m. - 8 p.m.
- d) The Ralla Klepak Performing Arts Program expressed interest in renting the auditorium for a performance and rehearsals but ultimately did not fill out an application due to an insufficient number of audience seats for their needs.

- e) The Chicago Urban Bicycling Society (CUBS) has routinely been granted use of the District's Pratt Avenue parking lot for several years. Their membership is down to only 19 members from the usual 50 to 60, and they will only be parking about 12 cars in the southeast corner of the lot near Pratt Avenue. They are leaving on July 24, and returning on July 31.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:32 p.m.

The next Facilities Committee meeting will be held Tuesday, August 16, 2022 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Elaina Geraghty, Co-chair



Facilities Committee Meeting

DATE: August 16, 2022

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with

Athi Toufexis, Principal, StudioGC architecture+interiors

Recommended for:

- Action
- Discussion
- Information

Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. **Sitework/Murphy**

Paving/Striping

Unilock paver bricks have been in place since early August; asphalt rain-delayed from Monday, August 8 to Wednesday, August 10; Striping to occur soon after paving

Fencing

The bid from Action was approved at the August 4 Board of Education meeting
Action placed the material order on August 5; Ship date is 9/5

Bollards

Murphy and the manufacturer of the bollards have been working to get the concrete bollard covers on-site for Monday 8/22 or Tuesday 8/23 in order to have them in place before students' first day

Parking Lot Trees

Murphy will plant 5 trees in the parkway area to the north of the lot
SD74 will purchase 4 trees from Lurvey to plant in the island areas
Existing locust had some roots cut during construction; gator bags have been applied

Rutledge Hall Playground

Excavation of the mulch area took place in early August
An existing slide was moved to the opposite side of its previous location to allow for proper clearance area relative to the new equipment

The footings for new equipment were poured on 8/9 and the poured-in-place surface from NuToys is scheduled to finish by 8/19

Parking Lot Lighting

New pole lights are scheduled to arrive in September

Running Track & New Track Signage

Finished in late June

2. **General Work/FH Paschen**

Pumps/VFDs

The two pumps were installed in late July

The Variable Frequency Drives are scheduled to ship September 5th

Westside Mechanical will issue a credit for gate valves and strainers that were not necessary

Rooftop Units

All 4 units were successfully installed and are scheduled to be commissioned by 8/16

RTU #1 is missing the power exhaust accessory that will ship on September 13; this does not affect the operation of the unit in the meantime

Breakers/Pressure Switches

ComEd will power down Rutledge Hall on Friday, August 12 and Todd Hall on Saturday, August 13 for the breakers' installation

There is an additional cost of \$915.96 since COMED will be performing a Saturday shut down

Emergency Lights/Exit Signs

Exit signs fully installed with wire guards in gym locations

Waiting on 14 emergency lights to arrive

Grounding

Grounding electrodes at water meter within Rutledge Hall occurred in late July

RH STEM Privacy Film

August 17 installation date scheduled

Gutter Repair

FH Paschen accidentally crushed some of Todd Hall's gutter

They have reached out to DCG Roofing for a quote to replace that section

3. **Rutledge Hall Specials Furniture**

As expected, all of the furniture except the STEM pieces, were delivered and installed during the week of August 1-5

The STEM furniture is expected to ship 8/9

Grade 3 rocking chairs and book shelves are expected to arrive in October

4. **Solar Panels**

Work to commence mid-August

5. **Projects Impacted by Supply Chain Delays**

Todd Hall and Rutledge Hall Cafeteria Tables- Thanksgiving Break 2022

Rutledge Hall elevator modernization- Winter Break 2022

PreK, East Prairie and CCDDC Playgrounds- Summer 2023



Executive Summary Facilities Committee Meeting

DATE: August 16, 2022

TOPIC: Summer 2023 Roofing and Tuckpointing Projects

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

The SD74 Board of Education approved summer 2023 construction projects at the June 23, 2022 meeting. All four buildings on campus require some degree of roofing and/or tuckpointing. Attached, please find the proposed bidding schedules for summer 2023 roofing and tuckpointing projects.

Next, the attached roof plan shows the areas of work and two potential alternates for discussion:

Alt. #1) Orange alternate at Admin: this is the same alternate that SD74 bid last year- to have the roofers add an aluminized coating to the existing roof to add ~10 years of life to the system

Alt. #2) Blue alternate: Add aluminized coating to the 4 roof areas at Rutledge Hall

The final attachments provide photographs of each specific location in need of tuckpointing on every building across campus. StudioGC is seeking a determination relative to where tuckpointing services should occur next summer.

Fiscal Impact: Estimate of \$874,634 + TBD on Master Facilities Plan as broken out below:

~\$200,000 Administration: Replace modified bitumen roof (delayed from Summer 2022)

~\$608,786 Rutledge Hall: Replace TPO roof with modified bitumen

~\$62,230 Todd Hall: Replace modified bitumen roof

~\$3,618 Rutledge Hall: Chimney capstone

TBD/Todd Hall: Masonry tuckpointing

TBD/Lincoln Hall: Masonry tuckpointing

TBD/Admin Bldg: Masonry tuckpointing

TBD/Tonight's action relative to aluminized coating on Admin and/or Rutledge Hall roofs

Recommendation:

The Facilities Committee concurs with the Administration to recommend to the Board of Education to include alternate number one and alternate number two, as presented, for the Roofing project in the bidding documents.

The Facilities Committee concurs with the Administration to recommend to the Board of Education to include in the bidding documents all areas of work highlighted in the masonry restoration assessment documents, as presented.

