



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING AGENDA  
THURSDAY, AUGUST 20, 2020 AT **3:30 PM**

BOARD OF EDUCATION  
**Scott L. Anderson**, President  
**Kevin Daly**, Vice President  
**John P. Vranas**, Secretary  
**Jeffrey S. Evens**  
**Myra A. Foutris**  
**Elaina Geraghty**  
**Rupal Shah Mandal**

ADMINISTRATION  
**Dr. Kimberly A. Nasshan**, Superintendent of Schools  
**Dr. David Russo**, Assistant Superintendent for Curriculum and Instruction  
**Courtney Whited**, Business Manager/CSBO

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, to be held in the Lincoln Hall Auditorium  
6855 North Crawford  
Lincolnwood, IL 60712,  
on Thursday, August 20, 2020.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Lincoln Hall Auditorium located at 6855 North Crawford, Lincolnwood, IL. The August 20, 2020 Facilities Committee meeting will be broadcast through ZOOM Video Conferencing for Public Audience to Visitors. Members of the public are encouraged to utilize the Zoom broadcast if possible. Zoom Tech Check at 3:15 p.m.

Join the meeting via ZOOM app (video and audio): Meeting ID: # 884 2783 1591, password # 8wMPE2  
(Link: <https://us02web.zoom.us/j/88427831591?pwd=YnYxVnZYa2VMa3NlbGdCZVBpSTVHdz09>)  
or

Join the meeting via phone (audio only): Step #1: Dial 1-312-626-6799; Step #2: Enter Meeting ID: # 884 2783 1591, password # 495324, hit "#"

1. CALL TO ORDER/ROLL CALL

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chairman  
Elaina Geraghty (BOE)  
Rupal Mandal (BOE)  
Joe Ehrenberg, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools  
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **July 23, 2020**

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) Update

- I. Lincoln Hall and Todd Hall Roofing
- II. Campus Fields Drainage
- III. Kindergarten Playground (see attached photo)
- IV. Todd Hall Plaza Lighting
- V. Todd Hall Carpeting: Staircase Nosings (see attached quote)

5. OLD BUSINESS

a. INFORMATION/DISCUSSION/ACTION: Final Payout to C. Acitelli Heating and Piping Contractors from Lincoln Hall Phase III

6. NEW BUSINESS

a. INFORMATION/DISCUSSION/ACTION: Brick Paver Edges Along Concrete Sidewalks

7. INFORMATION/DISCUSSION: District Facilities Update

8. ADJOURNMENT

Motion by Member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

***Dr. Kimberly A. Nasshan, Superintendent of Schools***

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING MINUTES  
THURSDAY, JULY 23, 2020 AT **3:30 PM**

BOARD OF EDUCATION  
Scott L. Anderson, *President*  
Kevin Daly, *Vice President*  
John P. Vranas, *Secretary*  
Jeffrey S. Evens  
Myra A. Foutris  
Elaina Geraghty  
Rupal Mandal

ADMINISTRATION  
Dr. Kimberly A. Nasshan, *Superintendent of Schools*  
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

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*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, held in the Lincoln Hall Auditorium, 6855 North Crawford,  
Lincolnwood, IL 60712, on Thursday, July 23, 2020.*

1. CALL TO ORDER/ROLL CALL

Chairman Vranas called the Facilities Committee meeting to order at 3:37 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas (BOE), Chairman  
Elaina Geraghty (BOE)  
Rupal Mandal (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Joe Ehrenberg

OTHER BOARD MEMBERS PRESENT

Scott L. Anderson (BOE)

ADMINISTRATORS/STAFF PRESENT

Dr. Kimberly A. Nasshan, Superintendent of Schools  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds  
Renee Tolnai, Administrative Assistant

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

Facilities Committee Meeting Minutes - June 11, 2020

A motion was made, seconded and passed to approve the June 11, 2020 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC

a. Rutledge Hall Small Group Instruction Classroom

Five bids for the project were received on June 19. Athi Toufexis, StudioGC, reviewed the bid tabulation with the Committee.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board of Education to award the contract to Orbis Construction Company, Inc. for the Rutledge Hall small group instruction classroom renovation in the amount of \$82,500.

b. StudioGC Project Updates

I. Todd Hall Flooring

The flooring is complete minus a few punch list items. The Committee gave suggestions to not install a wall base to the Psychologist's office, as well as to wrap the side of the stage stairs with rubber nosing instead of the existing wood edge.

II. Campus Field Drainage

Courtney Whited, Business Manager/CSBO, presented Holiday Sewer & Water's Proposal Request with an itemized list of proposed changes to the project base price in the amount of \$7,171 which would be covered within the \$25,000 contingency on the project.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to complete the proposed changes in the amount of \$7,171 as proposed.

III. Lincoln Hall and Todd Hall Roofing Update

The Lincoln Hall roof work has been started. Todd Hall roof work will commence after Lincoln Hall work is finalized.

IV. Kindergarten Playground Update

The Todd Hall playground equipment will be delivered on Tuesday, July 28, 2020. The pour-in-place surface will be applied after Holiday Sewer & Water prepares the foundation.

V. Todd Hall Plaza Lighting Update

StudioGC received two vendor quotes. The specifics of the work and quotes are being reworked. An update will be provided at the next Facilities Committee meeting.

VI. Grade 4 Furniture

Furniture will be delivered on Tuesday, July 28, 2020. It will take three days for the assembly and classroom set up to be complete.

5. OLD BUSINESS

a. District Facilities Update

I. Lincoln Hall HVAC Update

Acitelli completed all HVAC work obligations for the Lincoln Hall renovation project.

The staff will install locks on the water fountains per CDC guidelines. Water bottle fillers will still be available.

- II. Rutledge Hall Signage  
Divine Signs will be complete wrapping the Rutledge Hall Signage in the darker charcoal gray color as previously approved.
- III. Rutledge Hall and Todd Hall Staff Lounge Countertops  
Countertops have been ordered consistent with the those installed in Lincoln Hall with installation planned on arrival.
- IV. Rutledge Hall Staff Lounge Tile  
Rutledge Hall floor tile replacement is complete.

b. Village of Lincolnwood - Construction Projects

- I. Lincolnwood Water Transmission Main Project (Estimated Completion Fall 2020)  
The pipe is now ready to supply water from Evanston to Lincolnwood as of July 31, 2020.
- II. 2020 Roadway Resurfacing Project (Estimated Completion October 2020)  
The District is monitoring this project for impact on student transportation.

6. NEW BUSINESS

None

7. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 4:15 p.m.

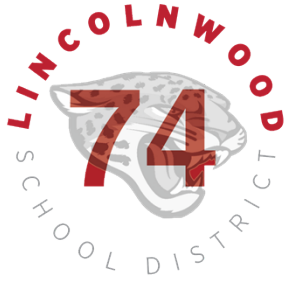
The next Facilities Committee meeting is scheduled for August 20, 2020 at 3:30 p.m. The public is welcome.

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John P. Vranas, Chairman

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Elaina Geraghty, Member



## Facilities Committee Meeting

DATE: August 20, 2020

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with Athi Toufexis, Principal,  
StudioGC architecture+interiors

### Recommended for:

- Action
- Discussion
- Information

### Purpose:

To provide the Facilities Committee updates on StudioGC architecture+interiors District projects:

#### 1. Lincoln Hall and Todd Hall Roofing

- Sod damage during portable restroom delivery to be repaired
- Work began July 17 instead of June 17 as initially planned
  - Liquidated damages begin after August 11 substantial completion date
  - Building Engineer overtime to work on Saturdays

#### 2. Campus Fields Drainage

#### 3. Kindergarten Playground (see attached photo)

#### 4. Todd Hall Plaza Lighting

#### 5. Todd Hall Carpeting: Staircase Nosings (see attached quote)

The pricing for Johnson Flooring, Inc. to perform the staircase nosing work is \$1,769.03 . The quote is attached.

OR

An alternative plan is for the SD74 Building Engineers to perform the task.

The price for 5 lengths or 45 linear feet of Roppe nosing is \$3.96/LF or \$178.20. This does not include adhesives.

Roppe brand nosing will match the colors already being used in the classrooms.

The best way to install these nosings is to miter them, but as one solid piece with 3 sides, similar to the way Johnson Flooring, Inc. installed the stage. The joints were superglued together.



















