Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Lincoln Hall Auditorium
6855 North Crawford
Lincolnwood, IL 60712,
on Thursday, November 19, 2020.

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Lincoln Hall Auditorium located at 6855 North Crawford, Lincolnwood, IL. The November 19, 2020 Facilities Committee meeting will be broadcast through ZOOM Video Conferencing for Public Audience to Visitors. Members of the public are encouraged to utilize the Zoom broadcast if possible. Zoom Tech Check at 3:15 p.m.

Join the meeting via ZOOM app (video and audio): Meeting ID: # 822 9302 4995, password # 127845
(Link: https://sd74-org.zoom.us/j/82293024995?pwd=SjAwWVdSR0RDWnROdEtuzazB2MGdhZz09)
or
Join the meeting via phone (audio only): Step #1: Dial 1-312-626-6799; Step #2: Enter Meeting ID: # 822 9302 4995, password # 127845, hit "#"

1. CALL TO ORDER/ROLL CALL
   FACILITIES COMMITTEE MEMBERS
   John P. Vranas (BOE), Chairman
   Elaina Geraghty (BOE)
   Rupal Shah Mandal (BOE)
   Joe Ehrenberg, Community Member

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES
   a. Facilities Committee Meeting Minutes - OCTOBER 22, 2020

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors
   a. StudioGC architecture+interiors Project(s) Update:
      I. INFORMATION/DISCUSSION: Updated Todd Hall and Rutledge Hall Door Project Schedule (see attachment)
      II. INFORMATION/DISCUSSION/ACTION: Classroom Lock Options (see attachment)
      III. INFORMATION/DISCUSSION: Lincoln Hall and Todd Hall Roofing Punch List
      IV. INFORMATION/DISCUSSION: Todd Hall Plaza Lighting
   b. INFORMATION/DISCUSSION/ACTION: Rutledge Hall Stairwell Floor Coverings

5. OLD BUSINESS
6. NEW BUSINESS
7. INFORMATION/DISCUSSION: District Facilities Update
8. ADJOURNMENT

Motion by Member: ________________________ Seconded by: ____________________________

Dr. Kimberly A. Nasshan, Superintendent of Schools
Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.
Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Lincoln Hall Auditorium, 6855 North Crawford, Lincolnwood, IL 60712, on Thursday, October 22, 2020.

1. CALL TO ORDER/ROLL CALL
Chairman Vranas called the Facilities Committee meeting to order at 3:32 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT
John P. Vranas (BOE), Chairman
Elaina Geraghty (BOE) Via ZOOM Video Conference
Rupal Shah Mandal (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT
Joe Ehrenberg, Community Member

ADMINISTRATORS/STAFF PRESENT
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT
Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS
None

3. APPROVAL OF MINUTES
a) Facilities Committee Meeting Minutes - September 17, 2020
A motion was made, seconded and passed to approve the September 17, 2020 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC
a) StudioGC Project(s) Update
I. Todd Hall and Lincoln Hall Roofing
   The Roofing punch list will be taken care of this coming weekend. The coating has been completed.

II. Todd Hall Plaza Lighting
   The Plaza Lights have been started. The work is scheduled to be completed on November 3rd.
III. Rutledge Hall Small Group Instruction Room

Rutledge Hall Small Group Instruction Room is on schedule to be completed around Thanksgiving. The Committee discussed replacement of the wall base and to enclose cabling of the electronic panel. The Committee directed Administration to decide if this is work that can be completed by the District Buildings and Ground staff or by the contractor.

IV. Rutledge Hall Stairwell Floor Samples + Project Schedule

Studio GC brought samples of colors in the product line that was previously selected. The Committee selected Nora: Satura #5127 Vela and Nora: Visually Impaired Strip in black. There was consensus from the Committee to request approval for this project from the Board of Education.

V. Rutledge Hall and Todd Hall Door Project Schedule

The Board of Education approved the Rutledge Hall and Todd Hall Door Project at the October 1st meeting. The door project timeline was presented.

b) Fire Alarm System Project for Todd Hall and Rutledge Hall

Five bids were received for the Fire Alarm System project. References for recommended contractor Airport Electric Company were vetted by Studio GC. Airport Electronic Company has a history of working with educational entities. The Committee discussed the value of Alternate #1 that was included in the bids.

Motion as made, seconded, and passed to concur with the Administration’s recommendation to the Board of Education to accept the bid from Airport Electric for Summer 2021 fire alarm system project at Todd Hall and Rutledge Hall in the amount of $358,590 accepting Alternate #1.

3. OLD BUSINESS

4. NEW BUSINESS

Courtney Whited, Business Manager/CSBO mentioned that two requests for rentals came in since the packet was published. The first request was from a local youth soccer organization. The Committee recommended seeking guidance from the Board of Education given the scope of the request and the guidelines in place due to COVID-19.

Lincolnwood Baseball and Softball Association made a request for outdoor facilities only. The Organization would be required to wear masks when on the property and follow all the COVID-19 guidelines. The District would have to ensure that the fields are groomed prior to April. The Committee directed the Administration to seek funding from Lincolnwood Baseball and Softball Association to offset costs of field grooming.

5. ADJOURNMENT

A motion was made, seconded and passed to adjourn the Facilities Committee meeting at 4:05 p.m.

The next Facilities Committee meeting will be held Thursday, November 19, 2020 at 3:30 p.m. The public is welcome.

____________________________________
John P. Vranas, Chairman

Elaina Geraghty, Member
DATE: November 19, 2020

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with
Athi Toufexis, Principal, StudioGC architecture+interiors

Recommended for:

☐ Action
☒ Discussion
☒ Information

Purpose:

To provide the Facilities Committee updates on StudioGC architecture+interiors District Projects:

1. Updated Todd Hall and Rutledge Hall Door Project Schedule (see attachment)
2. Classroom Lock Options (see attachment)
3. Lincoln Hall and Todd Hall Roofing Punch List
4. Todd Hall Plaza Lighting
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2021 DOOR REPLACEMENT

20041
CLASSROOM LOCK OPTIONS
11/11/20

INSIDE (CLASSROOM SIDE) OPTION 1: KEYED BOTH SIDES (L9071)

INSIDE (CLASSROOM SIDE) TRIM
- INDICATOR TRIM GIVES QUICK VISUAL CUE IF DOOR IS LOCKED OR UNLOCKED
- KEY REQUIRED TO LOCK DOOR FROM INSIDE
- DOOR IS ALWAYS FREE FOR EGRESS

INSIDE (CLASSROOM SIDE) OPTION 2: KEYED CORRIDOR SIDE, THUMBTURN CLASSROOM SIDE (L9050)

KEYED SIDE (CORRIDOR SIDE) TRIM
- KEY REQUIRED FOR INGRESS IF DOOR LOCKED

INSIDE (CLASSROOM SIDE) TRIM
- INDICATOR TRIM GIVES QUICK VISUAL CUE IF DOOR IS LOCKED OR UNLOCKED
- THUMBTURN CAN LOCK DOOR FROM INSIDE
- DOOR IS ALWAYS FREE FOR EGRESS
DATE: November 19, 2020
TOPIC: Rutledge Hall Stairwell Floor Coverings
PREPARED BY: Courtney Whited

Recommended for:
☒ Action
☒ Discussion
☒ Information

Purpose/Background:
Rutledge Hall’s stairwells are covered in rubber tile and treads that have been worn down over the years since the 1990s installation. The attached estimate provides details on materials and labor required to update the flooring in these four stairwells. The attached schedule indicates a July 30, 2021 substantial completion date.

Fiscal Impact:
$66,467

Recommendation:
It is the Administrative recommendation that the Facilities Committee concurs to recommend to the Board of Education to approve the installation of Rutledge Hall Stairwell Floor Coverings in an amount not to exceed $70,000.
The above is the cost summary based on estimates of recently bid projects with consultation with manufacturers and installers. The recommended budget is the architect's opinion of construction costs for a prime contractor to execute the work.

Sincerely yours,

Athi Toufexis
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DATE: November 19, 2020
TOPIC: District Facilities Update
PREPARED BY: Courtney Whited

Recommended for:
Action
☒ Discussion
☒ Information

Purpose/Background:
To provide the Facilities Committee an update on ongoing Districtwide project(s):

1. Facility Rental Request
   Wolves Baseball requested use of the Lincoln Hall West Gym
   Tuesdays & Thursdays 6:00-7:30 PM and Saturday OR Sunday 9:00-10:30 AM
   Beginning January 5, 2021 and ending March 31, 2021.

2. Administration began drafting a Request for Proposal (RFP) for seasonal landscaping since this is the final year of the contract extension with Contour Landscaping, Inc.
   The winning bid will be a Finance Committee agenda item in the future.