


TEACHER's Schedule

★ 6th Grade ★ Date: _____ ★

Share with Carol, Mel, & subs74@sd74.org

Please rename this document with your name and date

Print your rosters & seating charts

Time	Directions
8:05-8:57	Block 1 - Advisory/WIN
<ul style="list-style-type: none"><input type="checkbox"/> Today is a (RED/GRAY) day schedule<input type="checkbox"/> Pick up cohort from the cafeteria. Please bring them to their lockers which are located _____<input type="checkbox"/> Remind students they need their materials for _____ & _____ classes<input type="checkbox"/> 8:10 - Morning Pledge & Announcements<input type="checkbox"/> Please have students complete their Lunch Order<ul style="list-style-type: none"><input type="checkbox"/> This is done by students on their iPad - you only need to remind them<input type="checkbox"/> Take attendance for all learners on PowerSchool PowerSchool https://powerschool.sd74.org/subs/pw.html<ul style="list-style-type: none">→ Select Lincoln Hall→ Select the name of the teacher→ Type in the password: lincolnsub074→ Select homeroom chair icon <ul style="list-style-type: none">◆ Leave the box blank if the student is present in-person◆ A (Absent - Full Day)◆ T (Tardy)◆ F (Field Trip)→ Submit at the bottom and be sure to SIGN OUT.<input type="checkbox"/> See _____ for confidential medical information	
<p>Please include which student will be pulled, if it is not a Monday</p>	
<p>Students pulled:</p>	
<p>→</p>	
<p>→</p>	
<p>LESSON INSTRUCTIONS:</p>	
<p><input type="checkbox"/></p>	
9:03 - 10:23	Block 2 - Class
<p><input type="checkbox"/> Take attendance for all learners on PowerSchool</p>	
<p>LESSON INSTRUCTIONS:</p>	
<p><input type="checkbox"/></p>	
10:29 - 11:49	Block 3 - Class
<p><input type="checkbox"/> Take attendance for all learners on PowerSchool</p>	
<p>LESSON INSTRUCTIONS:</p>	
<p><input type="checkbox"/></p>	

Instructions for lunch (next)

- Students eat in [redacted] Their lunch supervisor is [redacted]
- Take students to their lockers to put everything away and pick up their lunch.
- Their lockers are in front of room [redacted]

11:49 - 12:26

Lunch

- This is your lunch. Enjoy!
- Your students will be coming up from recess. Their lunch supervisor will bring them to their lockers. Please meet them there. Their lockers are in front of [redacted]
- Please make sure they have materials for classes [redacted] & [redacted]

12:32 - 1:52

Block 4 - Class

- Take attendance for all learners on [PowerSchool](#)

LESSON INSTRUCTIONS:

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- At 1:47**, have these students pack up. Their lockers are in front of room [redacted].
- Please bring them to their next class which is [redacted], located on the [redacted] floor in room [redacted]

1:58 - 3:25

EA/PE (PLAN)

- This is your plan period

Copy and paste your class roster below from Cohort Central: