


## TEACHER's Schedule

★ 8th Grade ★ Date: \_\_\_\_\_ ★

\*\*\*Share with Carol, Mel & [subs74@sd74.org](mailto:subs74@sd74.org)\*\*\*

\*\*Please rename this document with your name and date\*\*

\*\*\*Print your rosters & seating charts\*\*\*

Time	Directions
8:05-9:33	EA/PE (plan time)
<input type="checkbox"/> Today is a (RED/GRAY) dayschedule <input type="checkbox"/> This is your plan time <input type="checkbox"/> Pick up your students from _____ class which is _____, located on the _____ floor in room _____	
9:39 - 10:59	Block 2 - Class
<input type="checkbox"/> Take attendance for all learners on <a href="#">PowerSchool</a> <b>PowerSchool <a href="https://powerschool.sd74.org/subs/pw.html">https://powerschool.sd74.org/subs/pw.html</a></b> <ul style="list-style-type: none"><li>→ Select Lincoln Hall</li><li>→ Select the name of the teacher</li><li>→ Type in the password: <b>lincolnsub074</b></li><li>→ Select homeroom chair icon <ul style="list-style-type: none"><li>◆ Leave the box <b>blank</b> if the student is present in-person</li><li>◆ <b>A</b> (Absent - Full Day)</li><li>◆ <b>T</b> (Tardy)</li><li>◆ <b>F</b> (Field Trip)</li></ul></li><li>→ Submit at the bottom and be sure to SIGN OUT.</li></ul> <input type="checkbox"/> See _____ for confidential medical information <b>LESSON INSTRUCTIONS:</b> <input type="checkbox"/>	
11:05 - 12:25	Block 3 - Class
<input type="checkbox"/> Take attendance for all learners on <a href="#">PowerSchool</a> <b>LESSON INSTRUCTIONS:</b> <input type="checkbox"/> Instructions for lunch (next) <ul style="list-style-type: none"><li><input type="checkbox"/> Students eat in _____ Their lunch supervisor is _____</li><li><input type="checkbox"/> Take students to their lockers to put everything away and pick up their lunch.</li><li><input type="checkbox"/> Their lockers are in front of room _____</li></ul>	
12:25 - 1:03	Lunch
This is your lunch. Enjoy! <input type="checkbox"/> Your students will be coming up from recess. Their lunch supervisor will bring them to their lockers. Please meet them there. Their lockers are in front of _____	

Please make sure they have materials for classes \_\_\_\_\_ & \_\_\_\_\_

**1:08 - 2:28**

**Block 4 - Class**

Take attendance for all learners on [PowerSchool](#)

**LESSON INSTRUCTIONS:**

**2:34 - 3:25**

**Block 5 - Advisory/WIN**

Take attendance for all learners on [PowerSchool](#)

**LESSON INSTRUCTIONS:**

**At 3:15**, have these students pack up. Their lockers are in front of room \_\_\_\_\_.

Please wait for the announcements for the 8th graders to be dismissed.

Copy and paste your class roster below from Cohort Central: